



GODSHILL GRIFFINS PRESCHOOL

Welcome to Godshill Griffins, we hope that you and your child enjoy our short booklet that explains all the important first information that you will need, before they start their journey with us.



GODSHILL GRIFFINS PRESCHOOL
Godshill Primary School, School Road, Godshill,
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Welcome

Dear Parents, Carers and Children,

Welcome to Godshill Griffins Pre-School

This prospectus will give you all the information you will need for the time your child is with us. If you have concerns or questions at any time please talk to us, we are always happy to help.

We are a small, local setting situated within Godshill Primary School, and form part of 'Stenbury Federation'. Stenbury Federation has formed since the emergence of two small village Schools:

- Godshill
- Chillerton & Rookley

The aims and objectives of Godshill Griffins Pre-School are:

- To provide high quality care and education for children aged Two-Four years of age, through mature, highly experienced staff, who provide commitment and consistency for both you and your child.
- We aim to work very closely with Parents/carers as we not only understand the importance of parent partnerships, but we value your knowledge of your child, and recognise that you are formally your child's first educator.

- We value diversity and strive to provide equal opportunities to all our families, by creating an environment that nurtures stability, consistency and a feeling of belonging, this helps to ensure that each individual is given the opportunity to reach their full potential.
- We acknowledge and respect every child's unique and special talents.
- We provide a rich, caring environment where your child's key person will plan exciting and challenging activities based around their individual interests and the topic of the term.
- Add to the life and well-being of the local community.

We are registered with Ofsted as a provider for 2-5year old children and are also a local authority run school enabling us to provide funding for two and three year olds. We are happy to report that at our last inspection Early Years was rated as 'Good'.

Godshill Griffins Pre-School endeavours to ensure that your child develops and reaches their full potential and we record all observations and assessments of your child, using an online learning journal called 'Tapestry'.

Tapestry is a fun and interactive way for both you and your child to sit and look at, add comments, observations and wow moments or simply watch how your child is spending their day at pre-school. It works alongside the learning outcomes set out in the Early Years Statutory Framework, and is a fantastic way especially for parents who work long hours, to check in with what is going on, allowing you to be kept 'in the loop'.



Parents are regarded as members of our setting who have full participatory rights. These include a right to be:

- Valued and respected
- Kept informed
- Consulted
- Involved
- Included at all levels



We aim to ensure that each child:

- Is given generous care and attention, because of our ratio of qualified staff to children.
- Has the chance to join with other children and adults to live, play, work and learn together.
- Is helped to take forward his/her learning and development by being helped to build on what he/she already knows and can do.
- Has a personal key person who makes sure that each child makes satisfying progress, or is able to identify where a child may need additional support or help to achieve a learning goal.
- Is in a setting that sees parents as partners in helping each child to learn and develop.
- Is in a setting in which parents help to shape the service it offers.

Our staff:

Manager	Christina Sweatman
Interim Deputy Manager	Marie Seaman
Administrator	Leigh Mannix
Qualified Practitioners	Marie Seaman, Chantelle De'ath, Lesley O'Sullivan, Kate Mckenzie
SENCO	School SENCO Preschool overview- Marie Seaman
Safeguarding Officers	Christina Sweatman, Marie Seaman
Student/Preschool Assistant	Alana Farrell

Opening times:

We are open termly, Monday-Friday from 8:50am-2:50pm

Breakfast club (8am-8:45) and Afterschool club -Fun zone (3pm-5pm) are available through the main school. Should your child be requiring this service please contact:

Mrs Mannix on: 01983 840246 or email l.mannix@stenburyfederation.co.uk

Please do ensure you give them plenty of notice due to a high demand and staff/child ratios.

Charges and Funding:

All children qualify for 15 hours per week in government funding, this starts from the term after their 3rd birthday.

2 year olds can also be eligible for funding if families meet the criteria, this and would be from the term after they turn two. For more information on whether you qualify for two year old funding please see the Isle of Wight Council Website for more information. We accept 30 hours funding also.

[2 year funding applications](https://www.cloudforedu.org.uk/oeye/iwight/) - <https://www.cloudforedu.org.uk/oeye/iwight/>
[Early Years Pupil Premium](https://www.cloudforedu.org.uk/oeypp/iwight/) - <https://www.cloudforedu.org.uk/oeypp/iwight/>

Fees are £5.00 per hour or £30.00 for a full day.

Morning and Afternoon sessions are also available- Please see booking form included in this pack.

Booked sessions with extended non funded hours will require payment in advance. If you fail to make payments in advance, your child may only be able to access their funded sessions until payments are bought up to date.

Daily Routine:

Opening Times:

8:50am-2:50pm daily, term time only

Breakfast club (School Hall) 8:00 am onwards

Fun zone 3-5pm

Arrival:

The pre-school doors will be opened at 8:50am everyday where you will be welcomed in by a member of staff. The children will each receive a named peg to hang their coats and bags. There is a fridge in the preschool where you can place your child's lunch box to keep cool.

Illness:

To help to keep the Pre-School healthy, we ask that all children are kept at home for 24 hours after sickness or 48 hours for sickness and diarrhoea.

If your child will be absent from school, please telephone or email to let us know. We have a duty of care to ensure the safety and wellbeing of each child and family which means that we will phone you to make sure that your child is safe and well should we not hear from you.

Please phone on: 840246

Or email: griffinspreschool@stenburyfederation.co.uk

Godshill Griffins Flexible Nursery Routine.

Time	Activity
8:45-8:50 a.m.	Preschool opens and children and families are welcomed in. Activities are set out but children can have free choice.
9:10 a.m.	Circle time. The children are encouraged to come together for the mornings register. They will be encouraged to show and tell anything they have brought in, or talk about something they have done or achieved.
10-10:30 a.m.	'Snack bar' time. Children are encouraged to help prepare snack with a practitioner, count the cups and bowls or help wipe down the tables. Free play is still ongoing during this time. Nappies/potty time is carried out by key people to support attachments.
10:30-11:20 a.m. 11:20 a.m.	Adult led activities are offered but children are also able to free-flow between indoors and out. L.E.G groups (Language enrichment group) are carried out for those that need or simply want to join in. Outdoor area gets tidied away, children are then encouraged to line up ready to go in and help with the tidy up.
11:30 a.m.	Tidy up time- Tidy up song is played; children are encouraged to help put the toys away. Toileting and hand washing Story/song time Practitioners get things ready for going to the hall for lunch
11:50 a.m.	End of morning session: Lunch time: Children line up with a practitioner ready to go across to the hall to eat their lunch. Children arriving for lunch are greeted with their parents by a member of staff.

12:15-12:30 p.m.	Once children have finished their lunch they are supported to pack their lunch boxes away and put their plate on the tray. The Children are then encouraged to sit and talk quietly whilst their friends finish their lunch.
12:50 p.m.	Some Children go home- Parents are greeted and invited in, practitioners are there to answer questions or for general chat.
1:00-2:15 p.m.	Activities resume- adult led is encouraged but children can again free flow between outdoors and in choosing an activity of their choice. Maths or language activities are offered again in small focused groups or 1:1
2:15 p.m.	Tidy up time- Tidy up song is played, children are encouraged to help tidy the preschool inside and out.
2:30 p.m.	The children return to the story area for a final activity of either a story, song time. We then end the day with a reflective chat about their day. We then all sing the goodbye song to each other.
2:50-3:00 p.m.	End of preschool day. Preschool door is opened to parents/carers. Parents are greeted by a member of staff. Staff are available to discuss the children's day, answer any questions etc. Children staying for after school club 'Fun Zone' will remain in the preschool with staff until 3pm when 'Fun Zone' has opened.

Snack and Lunch time:

A selection of fruit and a breadstick/rice cake are offered to the children along with Milk or Water.

Please provide a healthy snack item, snacks are shared with the whole group at snack time and we are very appreciative o

Children can bring in a home packed lunch, or a school dinner can be ordered on the day, although this will need to be ordered before 9:15am and there will be a charge of £2.05 per meal payable on the day.

We follow the guidelines from Eat Better, Start Better, for food brought in from home. For more details, please see

<http://www.childrensfoodtrust.org.uk/pre-school/eat-better-start-better>

Sleep:

We have a quiet area for children who need a snooze or just want a little quiet time. We have sleeping mats for children to have a lay down on.

Nappy Changing facilities:

For children who are not yet ready to use the toilet, we have nappy changing facilities. We ask that all parents provide nappies/wipes in a named bag, kept on your child's peg. When you feel that they are ready for potty training, let us know and we will happily support you in achieving this.

Nappy sacks will be provided by us.

Clothing:

We recommend that children wear 'play clothes' to preschool and not their best clothes. This is due to a range of activities available; we cannot guarantee that they will not get messy. We ask all parents to provide a change of clothes each session that they attend as we do not have a lot of spare clothes.

Outdoor Clothing:

Early years spend a lot of time free-flowing from inside to out, for this reason- Please ensure that your child has wellies, waterproofs and an appropriate coat for the day.

At the end of the day:

The doors will be opened by a member of staff every day at 2:50pm, where you will be invited in to collect your child.

If you need any more information that is not included within this pack, please ask a member of the Griffins Team 😊

