



School Prospectus

Chillerton and Rookley Primary School
Main Road, Chillerton, Newport, Isle of Wight. PO30 3EP

Telephone number: 01983 721207

Email: chillerton@stenburyfederation.co.uk

Website: www.chillertonandrookleyprimaryschool.co.uk



We are delighted to welcome you to Chillerton and Rookley Primary School. This prospectus is intended to help you know more about the life and work at school, which is a Primary Co-educational school for children from 3-11 years.

We aim to provide a stimulating, caring and safe environment for your child and a wide range of appropriate and exciting learning opportunities to help them enjoy their education, achieve success and grow into independent responsible people with a thirst for lifelong learning.

We look forward to sharing with you, this important stage of your child's life.

We build the future together

by:

- Encouraging each child to strive for excellence
- Providing a broad and balanced curriculum within a stimulating and challenging environment
- Valuing each child as an individual and developing a sense of self-worth
- Providing a secure, caring family atmosphere
- Developing compassion, respect and empathy for all
- Contributing to the life of the wider community

We C.A.R.E so that every child become independent learners.

Challenge - Achieve - Respect - Enjoy

Staff List

Executive Head

Assistant Head Teacher

Teacher

Teaching Assistant

SENDco

SEND Assistant

Federation Business Manager

School Office

Caretaker/Cleaner

Mr Mark Snow (Interim)

Mrs Lisa Morgan-Huws

Mrs Sarah Evans

Miss Nicola Cousins

Mrs Lynne Westhorpe

Mrs Dawn Groves

Mrs Angela Dexter

Mrs Karen Lynton (am only)

Miss Irene Gorton

The School Office

The school office is open between 8.30 am and 12pm each day. The office staff are able to provide information regarding County, Governor or school publications; medical matters, admissions, school visits, trips and events; welfare matters including provision of free school meals and anything else which is not directly connected to the actual teaching of your child.

The School Day

School opens at 8.30 am

Registration is at 8.35 am

Lunch is 12.10pm -13.00pm

The afternoon session begins at 13.00pm and ends at 3pm.

Break time

There is a 15 minute break in the morning. Milk is free to all children until their 5th birthday and can be purchased thereafter (forms are available in the school office). Children under the age of 7 are given a free piece of fruit every day.

School Admissions

Chillerton and Rookley Primary School is situated in a small village four miles from Newport. The original part of the building is Victorian and the extension to the school was completed in September 1997. We have a grassed area for games, a grassed terrace area and a tarmac playground, which has been marked with various games and activities.

The school is co-educational, catering for children between the ages of four and eleven. We are proud of our family atmosphere.

Chillerton & Rookley School is federated with Godshill Primary School. We have one governing body that oversees the running of both schools.

All parents will need to apply for a school place, irrespective of where they live, through the Isle of Wight Council. The application form can be completed online.

Children start school in the September following their fourth birthday.

New entrants are invited into school during the term before their admission. The Class 1 teacher meets with parents and arranges visits. These school visits are usually for one morning session each week, so that the child is gradually introduced to take their full place in our school.

Parents have a duty to provide full time education for their child from the child's 5th Birthday. Children who have begun school elsewhere and whose parents now wish them to attend Chillerton and Rookley Primary School may be admitted provided their admission does not contravene the Isle of Wight Admissions Policy, a copy of which is available through the school office.



Uniform

The school is committed to ensuring that its school uniform is affordable and accessible to all pupils, and does not place an unreasonable financial burden on parents.

We offer parents a choice of branded and unbranded items. The majority of our unbranded school uniform is available from supermarkets and regular retailers.

Uniform can be ordered online at www.kidsandcodirect.co.uk or alternatively parents can visit the store at 2 High Street, Ryde.

Reception to Year 2

- Boys:
 - Grey trousers
 - White polo shirt
 - Red sweatshirt (with or without school logo)
 - Grey socks
 - Plain black school shoes (no trainers)
- Girls:
 - Grey skirt or pinafore dress
 - White polo shirt
 - Red sweatshirt or cardigan (with or without school logo)
 - Plain white or grey socks or red or grey tights
- Book bag and school cap



Year 3 to 6

- Grey trousers/skirt
- White shirt/blouse (long or short sleeves)
- V-neck red jumper or cardigan (with or without school logo)
- School Tie
- Plain socks or red or grey tights
- Back Pack (optional)
- School cap (optional)
- Summer Term Uniform also includes: grey school shorts and red gingham dress

Shoes

Sensible black school shoes (not trainers or boots)

Wellington boots for children in Reception (and Year 1 for use in outside area)

PE kit (boys and girls): R to Yr6

- Red T-shirt (with or without school logo)
- Navy or black shorts (no pockets)
- Jogging trousers and PE sweatshirts with school logo are available to order, otherwise plain navy.
- Yr R/1 black plimsolls
- Yrs 2-6 plain black or white trainers (no marking soles)
- Yrs 5-6 red football socks

All children require a coat every day during autumn and spring terms. (Red school coat is available online).

General

- No make-up, nail varnish or false nails.
- No jewellery (plain silver/gold stud earrings may be worn but these must be covered or removed for PE).
- Long hair should be tied back. Small, plain hair bands, scrunchies or clips may be worn. Children's hair should not be dyed or highlighted. No large hair accessories, braids or extensions. Distinctive gelled or shaved styles are not appropriate.
- No temporary tattoos.
- Although we encourage children to wear watches in school to help them to learn to tell the time, children are not allowed to wear 'smart' watches, or any watch that has the same functionality as a mobile phone.
- Children's school uniform and possessions should be clearly named.

Personal Property

Personal belongings, such as jewelry, should not be worn to school for Health and Safety reasons. Watches can be worn from Year 4 up. Neither the school nor the LEA can accept responsibility for these items.

If your child is going to have their ears pierced please ensure that this is done at the beginning of the summer holiday. On return to school in September earrings should not be worn. Please be aware that we take no responsibility for damage or loss.

Meals

All pupils in reception, year 1 and year 2 are entitled to a free school meal.

For pupils in years 3 to 6, the cost at present is £2.35 per meal, to be paid weekly in advance on the first day of the school week. The correct amount of money should be put in an envelope, clearly marked with the child's name. Details of the amount and meals required should be enclosed on one of our school meals order forms. If paying by cheque please make cheques payable to Chillerton and Rookley School.

Children are entitled to free meals, if parents' income is below a certain level. Parents should contact either the School Office for further details or contact The Isle of Wight Council School Admissions Team on 01983 823455 if they wish to apply directly for free meals. If circumstances make it difficult for parents to do this, arrangements can be made for the Educational Welfare Officer to visit. Applications are treated in strict confidence.

Children are also allowed to bring a packed lunch in an appropriately named container. **We are a "nut" aware school**, due to various allergies. Consequently no nut or citrus products are allowed in lunch boxes, this includes peanut butter and certain chocolate spreads. If in doubt, consult a member of staff.

As a healthy school, we encourage children with packed lunches to have a healthy well-balanced meal. No chocolate/sweets/ fizzy drinks please.

Children up to the age of 5 are provided with a 1/3 pt milk daily at morning snack time (provided you have completed a Cool Milk form). After the age of 5 a Cool Milk scheme is operated. Parents are given a leaflet explaining that milk can be purchased by them.

A portion of fruit is also provided daily for all children in Key Stage 1. Key Stage 2 pupils are encouraged to bring in a piece of fruit for morning break. Every child should bring a named plastic water bottle into school. We encourage the children to drink water regularly throughout the day.

Discipline

We aim to have a self-disciplined school showing accepted forms of good behaviour at all times. Good behaviour is recognised and praised. The school operates a reward system to promote excellent standards of work and behaviour. The children are awarded points and work towards certificates, which are presented in our Friday celebration assembly. Children are expected to conform to these standards to enable the rights for all children to learn in a safe and happy environment.

School Rules

1. Do as the adult tells you first time
2. Keep your hands and feet to yourself
3. Walk quietly in the building
4. Think of others
5. Everything in its place

The parents of children having difficulty understanding the school rules of conduct are involved, at an early stage, in order to help their child develop the necessary self-discipline and respect for others. Our behaviour policy is available on request, and can also be viewed on the website.

Bullying is not tolerated. Any claims of bullying are taken seriously and action is taken, involving children and their parents.

Attendance

Full school attendance gives children the best opportunity of leaving school with good exam results and the best chance of securing a career of their choice. To ensure we give children the best chance we work in partnership with the Local Authority Education Welfare Service (EWS).

- If your child is absent from school for any reason, please ensure you contact the school to inform them at or before the start of the school day
- Following your child's return to school please provide a written explanation to support your child's absence
- Your child must arrive at the start of the school day – persistent late arrival is not acceptable and may result in further action being taken by the school
- No leave of absence will be granted during term time unless there are exceptional circumstances. (Only the Headteacher can determine exceptional circumstances and the amount of leave granted). If leave is taken that has not been granted, this will result in a Penalty Notice Application being made to the Local Authority. A Penalty Notice will be issued to each parent/carer for each child who is absent and is a charge of £60 per parent/per child if paid within 21 days, increasing to £120 if paid after 21 days but before 28 days.

Medicines

A parental agreement form must be completed and signed by the parent/carer before medicines can be administered. Staff at Stenbury Federation will only administer medicines prescribed by a doctor, dentist, nurse prescriber or pharmacist prescriber.

We encourage parents to ask those prescribing the medicine to arrange dose frequencies that can be taken outside of school hours where possible.

Medicines will only be accepted in the original container as dispensed by a pharmacist and should include the prescriber's instructions for administration. Medication must be brought into school in a sealed container that should also be clearly labelled with the child's name, name of medicine and dose.

All medicines must be handed in to the school office.

The medicines will normally be kept in the fridge or locked First Aid cupboard and should not be kept in classrooms, with the exception of adrenaline pens and inhalers. School will not dispose of medicine. Any date-expired medicine will be returned to parents.

Policy for Charging

The children often visit places of educational interest as part of their curriculum study. The Governors may invite parents to make a voluntary contribution towards the cost of the trip. Any admission or other fees are requested in full prior to the visit. On occasions, a fee-charging expert or group will visit the school as part of the children's study e.g. an art specialist, music workshop etc. Wherever possible, other schools with similar aged children will be invited to share the event and thus share costs. Parents are asked to make a contribution towards the cost of the visit. However, no child is penalised should their parents decline or be unable to meet the costs.

Consultation and Parental Involvement

We welcome parental help in class. This can be very rewarding for all concerned: please do not hesitate to contact the school if you feel you could help in this way. All parents helping in class are subject to a DBS check (Disclosure and Barring Scheme) before commencing.

Open days or evenings are occasionally held during the year when parents are invited to meet teachers and see work throughout the school. Parents are also invited to twice yearly meetings to discuss their own children's progress with teachers, and work in partnership to set targets for improvement.

We do not, however, expect you to wait until such an event if something is worrying you or your child. Do come into school to talk to us. If you need a longer interview, we will try to give you an appointment as soon as possible, bearing in mind that we all teach and may be attending training courses or meetings after school.